



### Required Identification Documents

Below is a list of documents that are required at interview stage

#### **SIA Badge**

You must be able to provide a valid SIA Badge, with at least 3 months until expiry or you must provide a letter from the SIA stating your application to renew your badge is currently being processed

#### **Right to work documents – One required from the list below**

A valid UK or EEA Passport  
Full UK Birth Certificate \*  
Valid EU Identity Card  
Valid Unrestricted Visa  
Valid Immigration Status Document \*  
Biometric Residence Card  
Naturalisation Certificate \*

#### **Proof of Address – Two required from the list below**

Full UK Driving Licence  
Tenancy Agreement  
Mortgage or Rent Statement – must be dated in the current year  
Council Tax Bill / Statement – must be dated in the current year  
1 of Gas OR Electric OR Water Bill – must be dated within the last 3 months from the interview date  
Landline Telephone Bill – must be dated within the last 3 months from the interview date  
\*Bank Statement – must be dated within the last 3 months from the interview date  
Credit Card Statement – must be dated within the last 3 months from the interview date

**\*You can use 2 bank statements but they must be from 2 different banks and be dated within the last 3 months.**

#### **Proof of National Insurance**

If you are using a – Current Immigration Status Document

- Full UK Birth Certificate
- Naturalisation Certificate

You will be required to bring in a proof of national insurance. This could be:

National Insurance Card  
P45 or P60  
Job Centre Letter  
Job Centre Book  
HMRC Letter

If you are signing on please bring your Job Centre book with you

**We only accept original documents**

**If you are unable to provide all documentation stated at your interview we will not be able to see you.**